

*Dear Madame,*

*My name is Andrea Hormiga, I am writing in response to your advertisement for accounts payable administrator.*

*I am from Spain and I am moving to live in Ireland permanently on July 24, My level of education is Advance Technician of administration and finance, NFQ Award at Level 6 and actually I am working as an accountant in a consultancy.*

*I consider myself to be a person focused on multi-tasking, with good capacity for the organization and to fulfill objectives on the expected date of deadline. I like to train and learn continuously and learn quickly.*

*I have a native level of Spanish and the B1 degree in English. I can understand and speak the language at an intermediate level.*

*I attach my CV in case it would be of interest to you, I would love to be part of a company like yours.*

*Kind Regards,*